

REQUEST FOR TEAMING AGREEMENT
ROUTING AND ANALYSIS

INSTRUCTIONS

This routing sheet should be completed by the proposal coordinator. Attach a copy of the CBD notice, the RFP (draft or final if issued), and any correspondence from the prime contractor (if applicable), and route through the appropriate GTRI and/or Georgia Tech management approval.

SUMMARY

OSP CO Assigned:
ICOL Number Assigned:

Is Georgia Tech [] Prime? [] Sub?
Teaming Agreement with
Address
Technical Contact Phone Fax
Contractual Contact Phone Fax
Prime's Dun & Bradstreet Rating, if non-Gov't program. (Obtain through OSP)
Name of Government Sponsor, if any Location
Program Title
Is Final RFP Released? []Yes [] No
If no, anticipated issue date: If yes, proposal due date:
Organizational Conflict of Interest (OCI) Clause? []Yes []No []Unknown
GT Lead Lab/School: Coordinator: Phone:
Supporting Lab(s)/School(s):
List All Known Team Members:

ROUTING/APPROVALS

Proposal Coordinator Date
Lead Lab/School Director Date
Supporting Unit Director(s) Date
(if required) Date
Date
GTRI/DDO Date
Others as Required:
Dean or GTRI Director Date
OIP Director Date
Vice Provost for Research Date

ANALYSIS (GTRI only)

1. List the known competing primes (if competitive) and mark incumbents with (I).

If GTRI is a sub, did we also consider teaming arrangements with other primes? Yes No N/A
Explain decision: _____

2. Is this to be an exclusive agreement with the prime? Yes No N/A
If yes, is this to be an exclusive commitment by Your Division Lab/School GTRI GT?
If GT is prime, is the sub to be exclusive to Georgia Tech? Yes No N/A

3. Likelihood of winning an award: Low (< 25%) Medium (25-60%) High (>60%)
Explain rating: _____

4. Total Program Budget Ceiling or Proposal Value: \$ _____ Level of Effort _____ (person years)
Performance Period (month/year) _____ to _____ or total months _____
Georgia Tech Estimated Award (\$\$ and/or LOE): _____

5. Georgia Tech Technical Scope or Lead Areas: _____

6. Does Georgia Tech/sub (if GT prime) have a first right-of-refusal to accept work in designated areas from a designated division of the sponsoring organization? Yes No

7. If there is an OCI clause, what are the restrictions? _____
To the best of your knowledge, which labs, divisions, schools, departments at Georgia Tech might be affected by the OCI clause? _____

8. Type of proposed contract to/from GT: Cost Reimbursement T&M FFP Other _____

9. If Georgia Tech is a subcontractor, has any proposal information been provided to the prime prior to requesting this teaming agreement? Yes No
If yes, be specific: _____

10. If Georgia Tech is sub, do we have the freedom to directly and independently interact with the sponsor to develop our tasks? Yes No
If GT is prime, does sub have direct and independent sponsor interaction to develop tasks? Yes No

11. If Georgia Tech is a sub, is the prime guaranteed any portion of the GT-led effort? Yes (____%) No

12. Has GT negotiated a total burden with the prime for any pass-through tasks? Yes (____%) No

13. Does GT have current or recent programs with the sponsoring government agency? Yes No N/A
If yes, is/was the program with the particular technical organization involved? Yes No N/A
If yes, has sponsor been advised that we intend to compete for this procurement? Yes No N/A

14. Is a Proprietary Information Agreement required? Yes No If yes, is it already in place? Yes No

15. Is GTRI planning to bid a fee on this proposal? Yes No N/A Unknown
Clarification and Comments (Relate to question number if appropriate)

